

### Conditions of entry

1. The competition will be swum under A.S.A. Laws and Technical rules and licensed by the ASA. **All clubs entering 8 or more swimmers must, as a condition of acceptance of swims, provide details of two licensed officials each day to assist with the running of the meet over the weekend.** Please return the officials reply sheet with your club entry files.
2. **Ages as at 10<sup>th</sup> April 2016 (last day of the meet). Entries accepted from 1<sup>st</sup> February 2016. Closing date for entries is the 14<sup>th</sup> March 2016 (midnight) or when the meet is full.**
3. All events will be run on a heat declared winner (HDW) basis. The last heat in each event will be spearheaded. **25m entry times should be submitted.**
4. All entries must be within the upper and lower qualifying times for the individual age. Entries to be accepted on a **'First come first served'** basis, and some events and sessions may become fully subscribed sooner than others. Entries may be restricted in order to keep the session times within appropriate time scales – slowest times within each age group will be rejected.
5. **No Time Trials will be held.** Any empty lanes may be filled by rejected Crawley swimmers.
6. Awards will be given in single age groups to (9 – 15+) placed 1<sup>st</sup> to 3<sup>rd</sup> without disqualification. These awards can be collected from the awards table poolside.
7. Entry fees are £6 for 50s, 100s & 200s, and £8 for 400m events. **Entries will be via email on the Hy-tek software available to download free from the Hy-tek website. Entries not via Hytek will incur a £10 admin fee per swimmer.** Entries must be sent by club with either payment online or single club cheque please. Coach Passes are £20 which will entitle the holder to admission to all sessions, a program and poolside refreshments (not food). Passes must be displayed at all times.
8. **All swimmers in the 400m events will need to sign in before the warm up. 400m free events may be limited to a maximum of 5 heats each for girls/boys and 400 IM events limited to a maximum of 4 heats each for girls/boys.** For all other events the **Active withdrawal** system will operate. Forms will be available poolside and on the desk. **Withdrawals must be made before the start of the session warm up or can be emailed in advance. Once withdrawals have closed, all entrants shown on the "Heat start sheets" are expected to swim in all events they are declared as entered for. Should a swimmer not present himself/herself for an event then the meet organisers will withdraw that swimmer from all events for that day. The Event Manager may, at their discretion, be allowed to waive this condition should they decide that circumstances warrant this.**
9. All meet participants and spectators must observe all safety precautions in operation at K2 Crawley Leisure Centre and follow the instructions of pool staff.
10. Swimmers must not go up to the balcony without first drying off and putting on footwear and clothing before leaving the poolside.
11. Competitors are advised not to leave their belongings unattended and to ensure that all valuables are placed in a locked locker (a returnable £1 coin). NB We will be restricting the size of bags taken poolside at this event. Bag size limit 65cm X 35cm X 30cm. Oversized bags will be removed and must be placed in lockers. Neither Crawley Swimming Club nor K2 Crawley Leisure Centre can accept responsibility for any property that may be lost or stolen.
12. Spectator entry is £3 per session, £7 per day plus £2 per programme (children free) and all adult spectators are required to wear appropriate coloured wristbands for each session. **Anyone NOT wearing their wristband may be refused re-entry.**
13. Video recording /Photography / Mobile phones. In accordance with the recommendations of the ASA child protection policy, any person wishing to use video, zoom or close range photography, including mobile phones that have photographic capabilities should first register their details at the spectator entrance. It is requested that all mobile phones are switched off or to silent during the competition and that there is no flash photography at the start of each event.
14. Data protection with the submission of entries. Consent is deemed to have been given, as required of the data protection act, to the holding and distribution as necessary, of personal information on computer, to run the meet. The promoters reserve the right to close the meet when the scheduled events are full. Please send Payments online or with Summary, before the event to: **Sally Trout, 1 Orchard Meadow, Broadbridge Heath Rd, Warnham, West Sussex RH12 3PA. Please do not send recorded delivery.**